



Account Reinstatement Request

Completed application and all supporting documentation should be emailed in PDF format to: Data.Support@ufa.com or Fax: 403-570-4021 Attn: Data Support

Membership Name: _____ UFA Membership #: _____

Email: _____ Phone: _____

UFA ACCOUNT & MEMBERSHIP BYLAWS

TERMINATION OF INACTIVE MEMBERSHIPS Section 77

(d) The Board may establish procedures for restoring a member's membership and Member's Equity which has been cancelled under this Section, if the amount of Member's Equity cancelled is **in excess of \$500, and:**

(i) the Inactive Member was age 70 years or older when he or she became an Inactive Member, and his or her age is on the record of the Association, (or in the case of a Joint Membership, all individuals in the membership were age 70 years or older);

(ii) the member otherwise establishes an entitlement to have the Member's Equity returned to the member which pre-dates the member becoming an Inactive Member;

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(iii) in any other circumstances where the Board considers that it is equitable to provide for restoration of Member's Equity.

**Questions? Toll-Free:
1-877-258-4500**

Please read and acknowledge all three points below before proceeding:

(Initial here) I/We have read the By-Laws and submit this application for reinstatement of Equity, having met one of the requirements outlined.

(Initial here) I/We understand that a non-negotiable **Administrative Fee** will be deducted from our total equity, in the amount of **\$250.00**.

(Initial here) I/We understand that a membership re-instatement is solely at the discretion of UFA and is not guaranteed. The process may take approximately 4-8 weeks to review and process.

*If you are submitting this on behalf of an Estate, please complete **Reactivating on Behalf of a Deceased Member**.*

Personal or Business Account Reactivation:

Option 1: Reactivation for Use: I wish to reactive my account, return the equity to my account, and continue to use the membership.

Do you require Credit Privileges? Yes No

If yes, the credit department will review what is already on file and contact you if any updated credit documents are needed.

Do you require Fuel Link cards? Yes No How Many? _____

Cardlock cards can only be ordered after the credit account has been reactivated, via an email to customer.support@ufa.com or by calling 1-877-258-4500

Applications to reactivate a membership & equity must include a copy of personal identification such as driver's license, birth certificate or passport, in order to verify the age of all account owners. Additionally, a SIN/BIN must remain on file for tax purposes as it is a requirement of the CRA. SINs may also be used from time to time to verify the identity of the account owner.

Note: If the below section is left blank, the application will be declined.

Date of birth: _____ / _____ / _____ SIN: _____ - _____ - _____
MM DD YY

(2nd applicant, If applicable)

Date of birth: _____ / _____ / _____ SIN: _____ - _____ - _____
MM DD YY

Option 2: Reactivation for final payout and re-closure: Upon approval of reinstatement, I/We request payment in full of the available equity (less the \$250 administration fee), and by so doing, am aware that I/We are not eligible for any patronage refunds which may be allocated after the payment is made. This membership will be re-closed when the equity is paid out in full. All credit privileges and fuel cards will not be returned as part of the reactivation.

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Email: _____

Reactivating on Behalf of a Deceased Member:

Reactivation of a deceased membership can only be temporary, for the explicit withdrawal of available funds and re-closure. An Estate account cannot remain open for use and/or otherwise changed.

Application must include legal Proof of Personal Representative (Also known as Executor(rix)) (i.e. Will) and Death Certificate.

- If there was no Will, we require the Grant of Administration.
- UFA does not accept Personal Representative(s) listed on a Statement of Death, as these are not verified.
- UFA does not accept Power of Attorney if a member is deceased.

Note: Any equity payout will be in the name of the Estate.

Contact information for Executor(rix) of Estate:

Name #1: _____ Name #2: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Email: _____

By signing and submitting this application, you acknowledge that all information provided is accurate, and all supporting documentation has been provided. You understand that the processing time for any reactivation is approximately 4-8 weeks.

Date of Request: _____ / _____ / _____
MM DD YY

Authorized Name (please print)

Signature

Account Holder 2 — if applicable (please print)

Signature